



National Productivity Council
Under DPIIT, Ministry of Commerce & Industry, Government of India
5-6 Institutional Area, Lodhi Road, New Delhi -
110003

Advertisement No. NPC/Admin/88/August /2025
Dated 22.08.2025

Engagement of persons on contract
Engagement of Paid Project Interns (Contract Basis)
(Onsite and / or Online hybrid mode internships)

National Productivity Council (NPC) is an autonomous body under DPIIT, Ministry of Commerce & Industry, GOI and promotes productivity consciousness in the country for sustainable socio-economic development by productivity promotion and dissemination through consultancy, research, and training activities in different sectors of economy.

Engagement of Paid Project Interns (Contractual Basis and for onsite and/or online hybrid mode basis)

National Productivity Council (NPC), an autonomous body under the Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry, Government of India, invites applications for engaging **paid project interns** on a contractual basis for the **Economic Services Group and PPRDi Unit** at the **Nodal Office at New Delhi** and for **NPC Regional Offices at Chennai and Bangalore**.

S.N o.	Functional role	Eligibility criteria	Work responsibilities	Others
1.	Project intern	<p>Course Completed / Degree :</p> <p>Recent Graduate or Post graduate degree (Course completed not more than a year ago as of date) from a recognized university in the field of (refer Annexure B) :</p> <p>Electrical / Electronics / Mechatronics/ Computer Science and Engineering / Information Technology domain and or physics/statistics/Economics / Econometrics/Public Policy</p> <p>Basic Skills :</p> <ul style="list-style-type: none"> Familiarity with MS Office, Excel, and digital meeting platforms (Cisco WebEx etc.) and statistical, project 	<p>a. The selected Project interns will contribute to diverse assignments and based at HQ in support of Monitoring and Evaluation (M&E) studies, data collection and analysis, project-related surveys, and reporting under various government schemes and especially in sectors such as Electrical and Electronics sector, Information Technology, Other Core Engineering domains and Economics and Public Policy and Statistical and Econometrics themes etc.</p> <p>Typical tasks may include:</p> <p>b. Policy and scheme evaluation across sectors (environment, health, infrastructure, industry, etc.)</p> <p>c. Data collection, compilation, structuring, and database development</p> <p>d. Quantitative and qualitative research using socio-economic indicators</p> <p>e. Designing survey instruments and supporting field surveys (both online/offline)</p> <p>f. Development and formatting of reports, dashboards, and presentations</p> <p>g. Contribution to training modules,</p>	<p>Type of Engagement: Contractual</p> <p>Place of Deployment:</p> <p>Delhi HQ: 2 paid Interns (Onsite at NPC Office)</p> <p>Chennai: 1 paid intern (Online) in coordination with NPC HQ and RD Chennai</p> <p>Bangalore: 1 paid intern (Online and hybrid mode) in coordination with NPC HQ and RD Bangalore</p> <p>Total Number of persons as paid interns required: 04 (Four)</p> <p>Contract Period: 6 months</p>

S.N o.	Functional role	Eligibility criteria	Work responsibilities	Others
		<p>management softwares</p> <ul style="list-style-type: none"> Good Communications skills and English typing speed (40–50 WPM desirable) <p>Prior Field work or experience</p> <ul style="list-style-type: none"> Paid or unpaid internships and/or experience Less than 1 year in Electrical/Electronics /Mechatronics/Computer Science Engineering/Information Technology domain and or physics/statistics/Economics/Econometrics/Public Policy areas 	<p>knowledge products, and project documentation</p> <p>h. Engagement with stakeholders including ministries, regional offices, and field agencies</p> <p>i. Support in drafting proposals, analytical briefs, and policy notes</p> <p>j. National and cross-country policy analysis</p> <p>k. Sectoral analysis and research design</p> <p>l. Project planning, M&E, and financial/productivity analysis</p> <p>m. Circular economy, public administration, institutional and governance studies</p> <p>n. Preparation of survey questionnaires and collection of responses in online/offline mode.</p> <p>o. Files management in e-office.</p>	<p>Remuneration: Rs. 15,000/- Per Month (for Onsite at office interns) and Rs. 8000/- per month (for online hybrid mode interns).</p>

Terms & Conditions:

- The engagement shall be purely on a contract basis and will not confer any right for regular appointment in NPC or in its associated organizations. The contractual person shall not be entitled to any benefits / compensation/ absorption /regularization of service in the National Productivity Council. The contractual person shall not claim any benefit/compensation/absorption/regularization of service with NPC under the provision of Industrial Disputes Act, 1947 or Contract Labour (Regulation and Abolition) Act, 1970.
- Working Hours, Travelling and Daily Allowance, Leave etc.**
The contractual persons shall be governed as per applicable provisions of NPC for this assignment.
- General Conditions**
 - In case the performance of the contractual person is not satisfactory, or she/he fails to perform/carry out the functions entrusted or otherwise, or she/he is found indisciplined or wanting, NPC may terminate the contract at any time without giving any notice and also without assigning any reason thereof.
 - The contractual person shall be required to produce original documents and certificates in support of her/his age, qualification and experience at the time of joining failing which her/his offer of engagement shall stand withdrawn.
 - NPC reserves the right to cancel or withdraw this advertisement at any time without assigning any reason whatsoever.
 - Selected interns will be required to maintain confidentiality of data, reports, and materials handled during the internship

Application form (Annexure A), Experience details (Appendix I), and Knowledge Areas (Annexure B) must be duly filled and attached along with self-attested supporting documents and latest photo via email to ed-admin@npcindia.gov.in on or before **29/08/2025 by 3:00 pm.**

**Application for engagement as contractual person (paid project intern)
in NPC**

Name	
Mother's/Father's/Husband's Name	
Date of Birth (Self-attested copy of proof of date of birth to be enclosed)	
Address for Correspondence	
Permanent Address	
AADHAR No. (Self-attested copy to be enclosed)	
Contact No./Nos.	
Email ID	
Post applied for	
Educational/Technical Qualification (s) (Documents should be self-attested as true copy)	
Details of experience to be attached in proforma appended as "APPENDIX"	Dulyfilled proforma "APPENDIX" is attached.
Any other relevant information (use a separate sheet, if necessary)	

The information furnished above is true to the best of my knowledge and belief. I have carefully read the terms and conditions mentioned in the advertisement done by NPC and they are acceptable by me. I certify that no disciplinary proceedings are pending against me, as on date. I also state that I have disclosed all material facts.

Date:

Signature of the Applicant

Annexure-B

Desirable knowledge / qualifications regarding :

Towards ongoing projects and / or potential new projects that we seek to develop / propose/ implement, as well as for identifying new areas and developing new project proposals on important themes, fresh graduates and/or post graduates are desired with less than 1 year experience (with reference to this advt date/notice) on suitable jobs (in public or private sector) or on paid or unpaid internships post qualification (as applicants having completed degree/course work from recognised Colleges/Universities as recognised by UGC / AICTE etc) and to be having knowledge/skills in the following subject areas..

1. Electrical - This field involves analyzing power systems, energy efficiency, and electrical safety standards at a national or sectoral level. Electrical engineers provide critical data and insights to evaluate the economic and environmental impact of energy consumption. Their expertise is essential for designing policies related to sustainable energy, electrical grid development, and regulatory compliance.
2. Electronics - This domain focuses on evaluating the technical performance and reliability of electronic goods and manufacturing processes. Electronics engineers apply their knowledge of circuit design, component quality, and supply chain dynamics to assess a scheme's success. They are vital for creating policies that promote quality control, innovation, and self-reliance in the electronics sector.
3. Mechatronics - Mechatronics is a multidisciplinary field that integrates mechanical engineering, electrical engineering, computer engineering, control engineering, and telecommunications engineering. It focuses on the design, development, and implementation of intelligent systems and machines that combine mechanical components with electronics and software.
4. Computer Science and IT Domain - This discipline is centred on the analysis of data infrastructure, software systems, and digital security. Computer science and IT experts are instrumental in designing the frameworks for collecting and managing large-scale data from various projects. They provide crucial input for policies on digital transformation, data privacy, and the development of IT ecosystems to support national initiatives.
5. Physics - Physics provides a fundamental understanding of material science, semiconductor technology, and physical principles. This expertise is used to evaluate the long-term potential and technological viability of new schemes. Physicists are key to informing policies on research and development, innovation, and the strategic adoption of emerging technologies.
6. Statistics and Data Analytics addressing Socio – economic and environmental databases and addressing evaluation and performance on sustainable Development Goals and the related indicators and engaging in Data mining, statistical analysis and Probability science. Preference for candidates with knowledge of statistical software

such as R, Stata, Microsoft excel etc.

7. Economics and Econometrics: addressing the spectrum of fields in Economics micro and macroeconomics, international economics, Development economics, Economic History, Behavioural economics, environmental and ecological economics and resource accounting, etc. Preference for candidates with a background of economics and/or related fields of study.
8. Public Policy and Policy analysis and Monitoring and Evaluation: an area of engagement in decision science and socio-economic assessments to facilitate decision making and engaging in concurrent monitoring and evaluation of a range of schemes / projects /programmes, and further on impact assessments based on results based management and productivity integration in M&E efforts. Designing policies and programs for development.

APPENDIX - I

DETAILS OF EXPERIENCE AND/OR OF PAID OR UNPAID INTERNSHIPS

Period (Starting from the last)	Name of Office/Organization	Post, Remuneration or Pay Band with Grade Pay, if applicable	Description of duties performed

Name/Signature